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| **Project Title** | **Project summary** | **Project detail** | **Selection criteria** | **Outcomes for the intern** |
| **Working with museum entomology collections: Hoverfly collections work.** | Working alongside entomology collections staff on the Levy Syrphidae collection to label, re-curate and incorporate it into the main OUMNH British collection. The Palearctic portion of the collection will form the basis of the OUMNH world Diptera collection. This will be done according to the modern collections standards and taxonomic arrangement. Images of the completed collection materials to be captured with training given on modern digitisation methods and standards, including photo-stacking. | In order to accomplish this, the intern will:   * Print labels for the specimens * Research the updated taxonomy for the group * Print unit tray labels for the collection * Re-curate the collection including remedial conservation on damaged specimens, labelling and transfer to new storage * Take high quality photographs of the insect specimens * Complete an inventory of the species using an Excel spread-sheet * Incorporation of the collection into the Hope and World collections * Digitization of collections for importing into kEMu * Write a report of the project for funders * Full training will be given | Please see website for additional Eligibility criteria oumnh.ox.ac.uk/undergraduate-bursary-scheme  Essential   * Excellent attention to detail, with an organised and methodical approach * Commendable manual dexterity, with ability to reliably manipulate small objects * Ability to concentrate for long periods on repetitive tasks * Strong self-motivation and ability to work independently without close supervision and as part of a team * Good communication skills   **Desirable**   * Strong interest of working in a museum setting. * Basic understanding of taxonomy * Familiarity with Microsoft Office applications, in particular Microsoft Word and Excel. | * Experience in the organisation and management of insect specimens * A more in-depth knowledge of Hoverflies: Diptera, Syrphidae. * Improved knowledge of museums and collections care as well as documentation * Experience in digitisation of museum specimens * Good organisational, documentation and IT skills * Particularly valuable for students interested in a career in museums |